

GROWTH, ENTERPRISE & ENVIRONMENT DIRECTORATE

DELEGATED DECISIONS

(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

| | |
|--------------------------------|---|
| Reference | GEE-24-037 |
| Corporate Plan Priority | Improving the Physical Appearance of the Borough and Enhancing Prosperity |
| Delegation Title | Window Cleaning Services |
| Delegated Power Number | 452 – To implement an optional extension under existing contract terms |
| Date of Exercise | 28/02/2024 |
| Cabinet Member | Cllr Carrie Richardson |
| Assistant Director | Chris Moon |

| | |
|--|---------------------|
| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

The current contract for Window Cleaning Services with City Clean Northern commenced on 1 June 2022 and expires on 31 May 2024 plus 1 x 12-month optional extension period.

As the Council has an ongoing requirement for window cleaning services at various Council buildings throughout the borough, it is proposed to extend the current contract for a period of 12 months.

Decision Considerations:

Contract Procedure Rules.

Full details of decision:

Approval is requested to extend the current Window Cleaning Services contract with City Clean Northern for a period 12 months which is available under the contract from 1 June 2024 until 31 May 2025.

Financial detail:

Delegated Power Record

The extension period value from 01/06/24 to 31/05/25 based on the set cleaning schedule is £16,155.00.

The total contract value including the extension period is £50,930.

The contract is priced on a specific number of buildings and frequencies of cleaning. This will fluctuate throughout the contract period as buildings are added/removed or additional cleans are required subject to demand.

The contract provides services that are used corporately across the Council, costs are paid from an existing central budget and costs are recharged via annual Central Recharge to relevant cost centres.

Delivering Social Value:

The successful bidder has signed up to the Council’s Social Value Charter and provided a commitment to assisting in the delivery of the five charter principles throughout the delivery of the contract.

Reasons for Decision:

The contract continues to offer value for money and the Council has a good working relationship with the supplier.

Details of alternative options considered (if any) and reasons for rejection:

Consideration has been given to providing the service in house, but the Council currently does not have the capacity or expertise to do this.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)

Carl Lamb

Officer Signature



Submission date

06/02/2024

Procurement Approval

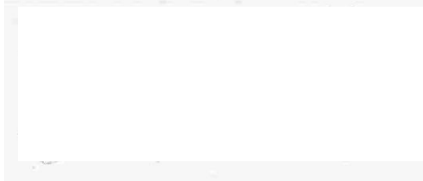





The request complies with the Council’s Contract Procedure Rules

Delegated Power Record

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|---|---|
| Reference | GEE-24-037 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Improving the Physical Appearance of the Borough and Enhancing Prosperity |
| Delegation Title | Window Cleaning Services |
| Delegated Power Number | 452 – To implement an optional extension under existing contract terms |
| Date of Exercise | 28/02/2024 |
| Cabinet Member | Cllr Carrie Richardson |
| Assistant Director | Chris Moon |

Signatures

| | |
|---|------------------------|
| CABINET MEMBER FOR DEPUTY LEADER AND CLIMATE, ENVIRONMENT AND CULTURE  | Date 28/02/2024 |
| CHIEF FINANCE OFFICER  | Date 14/02/2024 |
| CHIEF LEGAL OFFICER  | Date 28/02/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT  | Date 22/02/2024 |

Call-In (Key Decisions Only)

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| Date Decision will become effective | |
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Delegated Power Record

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

| | |
|--------------------------------|--|
| Reference | GEE-24-047 |
| Corporate Plan Priority | Investing for the long-term |
| Delegation Title | Award of contract for surface dressing programme |
| Delegated Power Number | 450 – Award of contract |
| Date of Exercise | 06/03/2024 |
| Cabinet Member | CIlr Carl Quartermain |
| Assistant Director | Robert Hoof |

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|--|---------------------|
| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

The Council require an external provider to carry out works in relation to specialist surface treatment called surface dressing. A further Competition has been carried out on a regional NEPO framework. This approach has been used again as it brings economies of scale to the submissions and permits the procurement process to be carried out effectively.

Decision Considerations:

Contract Procedure Rules

Full details of decision:

Upon conclusion of a procurement process under NEPO210 Highway Surfacing framework – Lot 3 – Surface Dressing, approval is requested to appoint Colas Ltd to carry out surface dressing operations from 1st April 2024 to 30th June 2025.

4 schemes have been identified in this year's programme and the contract will include any additional schemes that may be identified until June 2025.

Delegated Power Record

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| <p>Financial detail:</p> <p>The spend for the identified schemes for 2024/2025 is £260,000, this will be spent from cost code C20103. Approval is requested for £500,000 as this covers any additional schemes that may be identified from the 2025/2026 Highway maintenance Programme up to June 2025. This spend is from identified approved Council budget, if external funding becomes available this will be used in addition to the above.</p> | |
| <p>Delivering Social Value:</p> <p>The winning bidder has signed the Council’s Social Value Charter and has committed to help the Council meet its objectives.</p> <p>A commitment has been made to sign up to Redcar & Cleveland Foundation for Jobs and already in Partnership with Redcar & Cleveland Voluntary Development Agency whilst supporting the local supply chain.</p> | |
| <p>Reasons for Decision:</p> <p>Two bids were received via a further competition on the NEPO framework. Colas Ltd received the highest score in terms of price & quality. The works are required in order to deliver the highway maintenance programme.</p> | |
| <p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Do nothing – rejected as surface dressing is a required as part of the Highway Maintenance Programme</p> <p>Carry out highways surfacing in house – rejected as a specialist contractor is required.</p> <p>Carry out high value tender process – rejected as NEPO Highways Surfacing Framework provides a route to market with pre-approved suppliers.</p> | |
| <p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Background Papers:</p> <p>Forward Plan - GDD0039 DP – GEE-23-300</p> | |
| Officer Name (Print) | R Thompson |
| Officer Signature | |
| Submission date | 19 th February 2024 |
| Procurement Approval | This request complies with the Council’s Contract Procedure Rules |

Delegated Power Record

| | |
|---|--|
| Reference | GEE-24-047 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Investing for the long-term |
| Delegation Title | Award of contract for surface dressing programme |
| Delegated Power Number | 450 – Award of contract |
| Date of Exercise | 06/03/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

Signatures

| | |
|---|------------------------|
| CABINET MEMBER FOR HIGHWAYS & TRANSPORT | Date 06/03/2024 |
| CHIEF FINANCE OFFICER | Date 28/02/2024 |
| CHIEF LEGAL OFFICER | Date 20/02/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT | Date 21/02/2024 |

Call-In (Key Decisions Only)

| | |
|--|--|
| Date Decision will become effective | |
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

| | |
|--------------------------------|---|
| Reference | GEE-24-049 |
| Corporate Plan Priority | Meeting Residents' Needs |
| Delegation Title | Medical assessments for ENCTS and blue badge pass applications |
| Delegated Power Number | DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable. |
| Date of Exercise | 29/02/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

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|--|---------------------|
| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

The Council processes applications for bus passes by reason of disability and Blue Badge in accordance with the relevant legislation. This process includes the analysis of evidence to ensure that the applicant is rightly claiming the entitlement. Some applications require an additional assessment by a medical professional to validate them. In 2023/24 these assessments have been undertaken by Middlesbrough Council's Independent Living Service under a formal arrangement.

It is recommended to continue this arrangement in 2024/25 with a contract for the supply of medical assessments at a fixed price per item.

Delegated Power Record

Decision Considerations:

The need to provide an assessment service that is accessible for residents. The Independent Living Service will assess applicants on a tiered basis by application, by telephone, in person at their base in Middlesbrough or in person at the Council officers in Redcar.

The lack of availability from other providers. Market testing has shown that other providers do not have the capacity to offer a local assessment service to the Council and that the Council does not have the capacity to provide an in-house service.

Full details of decision:

To contract with Middlesbrough Council's Independent Living Service to provide a tiered assessment by a qualified occupational therapist and an assessment officer during 2024/25. This process may include a clinic held in the Borough every four weeks.

Referrals to the Service will be made, as and when required, by the Council officers dealing with the application.

Monitoring of the contract will be undertaken to determine if it is appropriate for the actual level of demand.

Financial detail:

The quote from the Independent Living Service is for £16,330.10 in 2024/25 for up to 340 assessments with additional work being priced at £47.27 per assessment with additional clinics in the Borough being charged at £20 per occasion.

The budgets are:

Concessionary fares 10214

Parking processing 10529

Delivering Social Value:

Disabled bus passes and Blue Badges are an important tool to help increase the connectivity of disabled people thus improving their access to employment, healthcare and other destinations.

Delegated Power Record

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| <p>Reasons for Decision:</p> <p>To provide evidenced medical assessments of applicants to ensure a service that is lawful, timely, fit for purpose and reliable.</p> | | |
| <p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Market testing of other potential providers showed a lack of capacity in the health care sector to provide this service to the Council.</p> <p>The Council was also unable to provide the service in house due to a lack of resource.</p> | | |
| <p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> | | |
| <p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | | |
| <p>Background Papers:</p> | | |
| Officer Name (Print) | Simon Houldsworth | |
| Officer Signature | | |
| Submission date | 13 February 2024 | |
| Procurement Approval | | This request complies with the Council’s Contract Procedure Rules |

Delegated Power Record

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|---|--|
| Reference | GEE-24-049 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Meeting Residents' Needs |
| Delegation Title | Medical assessments for ENCTS and blue badge pass applications |
| Delegated Power Number | DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable. |
| Date of Exercise | 29/02/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

Signatures

| | |
|---|------------------------|
| CABINET MEMBER FOR HIGHWAYS & TRANSPORT | Date 29/02/2024 |
| CHIEF FINANCE OFFICER | Date 28/02/2024 |
| CHIEF LEGAL OFFICER | Date 20/02/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT | Date 21/02/2024 |

Call-In (Key Decisions Only)

| | |
|--|--|
| Date Decision will become effective | |
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

| | |
|--------------------------------|--|
| Reference | GEE-24-053 |
| Corporate Plan Priority | Investing for the long-term |
| Delegation Title | Redcar Town Deal Anchor Attraction- NPG High Voltage Connection |
| Delegated Power Number | DP 455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules V. there are other circumstances which are genuinely exceptional. |
| Date of Exercise | 29/02/2024 |
| Cabinet Member | Cllr Lynn Pallister |
| Assistant Director | Andrew Carter |

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|--|---------------------|
| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

A new high voltage connection and substation is required for the Culture and leisure Anchor Attraction, which will be constructed on the site of the former M&S and Goodwins buildings in Redcar. This is a key project within the Redcar Town Deal programme. A quotation has been provided from Northern Power Grid to provide the high voltage connection to the distribution system at the new building.

The vision of the Culture and Leisure Anchor Attraction is to strengthen the leisure offer on the seafront with a modern, exciting, and welcoming indoor attraction. Critically, this will reduce the seasonality of Redcar's visitor economy by introducing new indoor attractions and wet weather activities. A newly relocated library and cultural hub will help to create a new community focus, acting as an anchor and driving footfall.

The Full Business Case for the works has been approved by the Redcar Town Deal Board and the Department for Levelling Up, Housing and Communities.

Delegated Power Record

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| Decision Considerations: Contract Procedure Rules | |
| Full details of decision: Approval is requested to award a contract to Northern Power Grid to provide a new high voltage connection to the Culture and Leisure Anchor Attraction. The works will take 8-12 months from the order being placed. | |
| Financial detail: Contract value is £76,334.84 +VAT. This figure is within the allocated budget for the Redcar Town Deal. | |
| Delivering Social Value: The supplier will be asked to sign the Council's Social Value Charter. | |
| Reasons for Decision: The infrastructure is essential for the delivery of the project and the appointment of the supplier is time critical as estimated lead-times for delivering the works are 8-12 months from placing an order. | |
| Details of alternative options considered (if any) and reasons for rejection: Provide In House - the services cannot be delivered in-house. Carry out a competitive procurement process – Undertaking a procurement process for this requirement is not feasible within the current timescales. | |
| Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member. | |
| Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member. | |
| Background Papers: None | |
| Officer Name (Print) | Robert Smith |
| Officer Signature | |
| Submission date | 16.2.24 |
| Procurement Approval | Request complies with the Council's Contract Procedure Rules |

Delegated Power Record

| | |
|---|--|
| Reference | GEE-24-053 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Investing for the long-term |
| Delegation Title | Redcar Town Deal Anchor Attraction- NPG High Voltage Connection |
| Delegated Power Number | 455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules V. there are other circumstances which are genuinely exceptional. |
| Date of Exercise | 29/02/2024 |
| Cabinet Member | Cllr Lynn Pallister |
| Assistant Director | Andrew Carter |

Signatures

| | |
|---|------------------------|
| CABINET MEMBER FOR ECONOMIC GROWTH | Date 29/02/2024 |
| CHIEF FINANCE OFFICER | Date 28/02/2024 |
| CHIEF LEGAL OFFICER | Date 28/02/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT | Date 22/02/2024 |

Call-In (Key Decisions Only)

| | |
|--|--|
| Date Decision will become effective | |
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

| | |
|--------------------------------|--|
| Reference | GEE-24-055 |
| Corporate Plan Priority | Investing for the long-term |
| Delegation Title | Award of contract to Xais Asset Management LTD for Collection of Gulley Asset Data |
| Delegated Power Number | 455 – Exemption to contract procedure rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable |
| Date of Exercise | 29/02/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

| | |
|--|---------------------|
| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

Highway asset management is a structured approach to highway maintenance that enables RCBC to operate, maintain and repair highway assets in an effective and efficient way.

Highway drainage forms an important element of the highway maintenance infrastructure. Highway drainage is subjected to increasing pressures with the increased levels climatic weather.

Approval is requested to appoint Xais Asset Management Ltd, to collate drainage asset information relating to gulley inventory, asset condition, inclusion of the data into the Councils current asset management platform and develop risk-based inspection regime.

Decision Considerations:

Delegated Power Record

Contract procedure rules.

Full details of decision:

Highway drainage forms an essential part of the highway infrastructure. Cleansing of the drainage assets is critical in maintaining performance and reduce the risk of flooding.

Approval is requested to appoint Xais Asset Management Ltd to undertake asset collection and data input of the Council highway drainage in the council's asset management platform.

The data collected will be used to update the asset database with a full inventory on each individual gully asset within the council's responsibility. The information imported into a Petri Net Model to produce an intelligent risk-based inspection regime for the gullies. The regime is likely to generate savings, prioritising the gullies that require to be cleansed, therefore increasing the efficiency of the drainage highway network.

The asset information collated will be utilised to ensure the Council continues to meet its statutory duties under the Highways Act 1980, compliance with the recommendations from the Well-maintained Highway Infrastructure Code of Practice and Highways Maintenance Efficiency Programme Guidance on the Management of Highway Drainage Assets.

Financial detail:

A detailed quote for the works has been provided, with a cost of £104,000. This will be paid from Additional Highways Maintenance funding allocation.

Delivering Social Value:

The delivery of social value in the award of this contract is limited. However the result of the services being provided will assist the Council in meeting its priorities for residents and visitors to the Borough by improving the highway infrastructure.

Xais have signed the Council's Social Value Charter.

Reasons for Decision:

The award of this contract to Xais Asset Management LTD will provide enhancements to the Council Asset Management suite. The asset information will be verified and uploaded into the system, providing an enhanced decision support tool for use in the maintenance of the Councils Highway Drainage Assets.

As the council already has the Xais 'XA' Asset Management platform this service is only available from Xais.


Delegated Power Record

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| <p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Do Nothing - The contract is required to enable the Council to deliver an enhanced highway drainage maintenance regime.</p> <p>The Council could undertake a Request for Quotation process however this is not the recommended option as this is only available via the Xais system.</p> | |
| <p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p> | |
| Officer Name (Print) | Michael Kay |
| Officer Signature | |
| Submission date | 21 February 2024 |
| Procurement Approval | This request complies with the Council's Contract Procedure Rules |

Delegated Power Record

| | |
|---|--|
| Reference | GEE-24-055 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Investing for the long-term |
| Delegation Title | Award of contract to Xais Asset Management LTD for Collection of Gulley Asset Data |
| Delegated Power Number | 450 - Exemption to contract procedure rules – I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable |
| Date of Exercise | 29/02/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

Signatures

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|---|------------------------|
| CABINET MEMBER FOR HIGHWAYS & TRANSPORT | Date 29/02/2024 |
| CHIEF FINANCE OFFICER  | Date 28/02/2024 |
| CHIEF LEGAL OFFICER | Date 27/02/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT | Date 27/02/2024 |

Call-In (Key Decisions Only)

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|--|--|
| Date Decision will become effective | |
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

| | |
|--------------------------------|--|
| Reference | GEE-24-015 |
| Corporate Plan Priority | Investing for the long-term |
| Delegation Title | Award of contract to Symology for Highways IT system |
| Delegated Power Number | 450 – Award a Contract |
| Date of Exercise | 13/03/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

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|--|---------------------|
| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

The Council must have an IT system in place to comply with the Traffic Management Act, RCBC currently have the Symology in place to deliver this requirement.


The system enables the continuation of electronic data transfer between the highways inspectors and operatives and will ensure information required to defend third party claims is provided and accessible. The system also permits the monitoring of gully silt levels and record cleaning for future years and to fulfil the council's obligation under the traffic Management act.

Decision Considerations:

Contract Procedure Rules

Full details of decision:

Delegated Power Record

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| <p>Approval is requested to award a contract to Symology via the G-Cloud 13 Frame for licences to continue to use the Symology insight on-line managed service system for 36 months from 1 April 2024 to 31 March 2027.</p> | |
| <p>Financial detail: Funded via 11311 R9307T at a cost of £60,222.00 per annum. Total contract value is £ 180,666</p> | |
| <p>Delivering Social Value: As this is a subscription to an IT package the delivery of social value is limited however this system will help the highways operatives and the Council meet its obligations for the public highways.</p> | |
| <p>Reasons for Decision: The decision is recommended as the Council must have a system in place to fulfil this need, this system is currently in use and the cost to move IT systems are prohibitive there would also be an impact on the service. There are very limited suppliers in this market.</p> | |
| <p>Details of alternative options considered (if any) and reasons for rejection: Do Nothing – Rejected as an IT system is required to ensure the Council comply with the Traffic Management Act Carry Out an Open Procurement – Rejected due to the ability to award via a compliant Framework. Transferring to an alternative supplier would result in significant set-up cost, along with staffing resource to assist with the transfer.</p> | |
| <p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Background Papers: State where any additional papers may be held, any background information (if applicable)</p> | |
| Officer Name (Print) | Angela Hoggarth |
| Officer Signature |  |
| Submission date | 19/01/24 |
| Procurement Approval | This request complies with the Council's Contract Procedure Rules |

Delegated Power Record

| | |
|---|--|
| Reference | GEE-24-015 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Investing for the long-term |
| Delegation Title | Award of contract to Symology for Highways IT system |
| Delegated Power Number | 450 – Award a Contract |
| Date of Exercise | 13/03/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

Signatures

| | |
|---|------------------------|
| CABINET MEMBER FOR HIGHWAYS & TRANSPORT | Date 13/03/2024 |
| CHIEF FINANCE OFFICER | Date 31/01/2024 |
| CHIEF LEGAL OFFICER | Date 19/01/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT | Date 12/03/2024 |

Call-In (Key Decisions Only)

| | |
|--|--|
| Date Decision will become effective | |
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

| | |
|--------------------------------|--|
| Reference | GEE-24-063 |
| Corporate Plan Priority | Investing for the long-term |
| Delegation Title | Strategic Outline Business Case for rail P&R service |
| Delegated Power Number | 450 – Award a Contract |
| Date of Exercise | 29/02/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

| | |
|--|---------------------|
| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

“Levelling Up” is a key part of the Government’s ambitions, and details of the Government’s LUF were originally published alongside the Budget on 3 March 2021. The fund provides a source of capital investment in local infrastructure to build on and consolidate previous programmes and is delivered through Local Authorities.

A second round of Levelling Up Funding (LUF2) was announced in the Chancellor’s Spring Statement on 23 March 2022. Redcar & Cleveland Borough Council submitted a joint bid with Middlesbrough Borough Council, given the MP constituency area straddles the local authority boundaries, which was successful and announced in January 2023.

One of the bid actions was to carry out a Strategic Outline Business Case (SOBC) for the proposal to operate a rail-based park & ride service from the Nunthorpe area to Middlesbrough along the Esk Valley Line. This action requires the use of specialist transport consultants experienced in the disciplines needed to prepare a SOBC which will build upon a case paper carried out in 2020.

Delegated Power Record

A procurement exercise was carried out resulting in three submissions which were then evaluated on quality and price in line with the Council's evaluation criteria.

Decision Considerations:

To undertake a Strategic Outline Business Case that will enable future progression through Network Rail's project management processes.

To fully evaluate the capacity of the Esk Valley Line to accommodate additional trains and to fully understand the needs of those passengers using the existing Nunthorpe Railway Station.

Full details of decision:

To award a contract for the preparation of a Strategic Outline Business Case to Mott MacDonald Limited following a procurement exercise.

The Contract is scheduled to commence in March 2024 and will be for a period of 6 months.

Financial detail:

The cost of the contract is £51,312.

Cost code C20413.

Delivering Social Value:

A rail-based park & ride will improve connectivity by train accessible to all residents along the route by virtue of increased frequency. Trains are also designed to be fully accessible.

Mott MacDonald are employing a local resident as an apprentice civil engineer on this project, will seek to use local contractors wherever possible and will arrange for work experience by a local student.

Reasons for Decision:

A rail-based P&R service will support economic and social life in the south and west of the Borough by providing enhanced connectivity. These benefits will also apply in Middlesbrough and North Yorkshire.

A SOBC is needed to assess these benefits and the feasibility of delivering such a service.

Details of alternative options considered (if any) and reasons for rejection:

The LUF2 bid included the preparation of a SOBC. If this is not completed, then this part of the grant cannot be claimed.

The Council is not able to undertake this work in-house due to the specialist nature of the analysis and a lack of staff resources hence the procurement of a consultant.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

Delegated Power Record

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|---|---|
| This must be left blank. Business Support will seek this information from the Cabinet Member. | |
| Details of any dispensation granted in respect of any conflict of interest: | |
| This must be left blank. Business Support will seek this information from the Cabinet Member. | |
| Background Papers: | |
| Officer Name (Print) | Simon Houldsworth |
| Officer Signature | <i>Simon Houldsworth</i> |
| Submission date | 21 February 2024 |
| Procurement Approval | This request complies with the Council's Contract Procedure Rules |

Delegated Power Record

| | |
|---|--|
| Reference | GEE-24-063 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Investing for the long-term |
| Delegation Title | Strategic Outline Business Case for rail P&R service |
| Delegated Power Number | 450 – Award a Contract |
| Date of Exercise | 29/02/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

Signatures

| | |
|---|------------------------|
| CABINET MEMBER FOR HIGHWAYS & TRANSPORT | Date 29/02/2024 |
| CHIEF FINANCE OFFICER | Date 28/02/2024 |
| CHIEF LEGAL OFFICER | Date 28/02/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT | Date 29/02/2024 |

Call-In (Key Decisions Only)

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| Date Decision will become effective | |
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

| | |
|--------------------------------|--|
| Reference | GEE-24-064 |
| Corporate Plan Priority | Investing for the long-term |
| Delegation Title | CCTV equipment for cycle route |
| Delegated Power Number | Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules II.the Contract is for goods, services or works that are required in circumstances of extreme urgency that could not reasonably have been foreseen |
| Date of Exercise | 07/03/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

| | |
|--|---------------------|
| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

The Council has undertaken an improvement of a section of The Black Path/The Lines from Harcourt Road South Bank in the north to Ormesby High Street in the south. This work has upgraded this active travel route to LTN1/20 standards as now required by Government using 100% funding from a Department for Transport grant administered by the charity, Sustrans.

The work so far has encompassed the provision of a sealed surface, embedded solar eye lighting, vegetation clearance and replacement of existing restrictor barriers with LTN1/20 compliant chicanes. This latter is essential so that the route can be used by all residents including those using wheelchairs, recumbent bicycles or pushing buggies.

Delegated Power Record

Despite the support for the new look route, concern remains about the level of anti-social behaviour using scrambler motorbikes and quads. This activity is now more visible due to the greater public presence along the route. As part of a wider package of actions it is proposed to fit CCTV along the section of upgraded route to help mitigate the issue. This equipment needs to be supplied and fitted within the grant term ending this summer.

Consultants, Atkins have provided proposed scheme detail and Rapid Vision Systems the budget value.

It should be noted that this scheme is proceeding in parallel with the refurbishment of the council's CCTV control room and camera replacement programme. At completion the stock of cameras will be added to the council public space stock.

Decision Considerations:

The need to locate the CCTV masts in locations with:

- Good visibility, but with privacy for adjacent houses.
- Access to power supply.
- Communication with CCTV Control Room.
- Ease of maintenance access.

Full details of decision:

To award a contract to Rapid Vision Systems to procure and install CCTV equipment to the value of £40,540 by September 2024.

Financial detail:

The budget quote is for £40,540 in 2023/25 for six CCTV cameras and associated equipment including supply. This budget will be funded completely by the Sustrans grant used for the improvement works carried out to date.

C20410 DfT Sustrans NCN 1 Eston to South Bank.

Delivering Social Value:

Provision of CCTV coverage will provide greater security and confidence to residents wishing to use this off-road route.

Reasons for Decision:

To purchase and fit the CCTV equipment within the period of the grant.

Delegated Power Record

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| Details of alternative options considered (if any) and reasons for rejection: Not fitting CCTV was considered but rejected due to the concerns over ongoing anti-social behaviour. | | |
| Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: None declared | | |
| Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member. | | |
| Background Papers: Redcar and Cleveland Black Path Video Surveillance System (VSS), December 2023 Quote from Rapid Vision Systems 12 December 2023 | | |
| Officer Name (Print) | Simon Houldsworth | |
| Officer Signature | | |
| Submission date | 15 February 2024 | |
| Procurement Approval | | This request complies with the Council's Contract Procedure Rules |

Delegated Power Record

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|---|---|
| Reference | GEE-24-064 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Investing for the long-term |
| Delegation Title | CCTV equipment for cycle route |
| Delegated Power Number | Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules II. the Contract is for goods, services or works that are required in circumstances of extreme urgency that could not reasonably have been foreseen |
| Date of Exercise | 07/03/2024 |
| Cabinet Member | CLlr Carl Quartermain |
| Assistant Director | Robert Hoof |

Signatures

| | |
|---|------------------------|
| CABINET MEMBER FOR HIGHWAYS & TRANSPORT | Date 07/03/2024 |
| CHIEF FINANCE OFFICER | Date 06/03/2024 |
| CHIEF LEGAL OFFICER | Date 29/02/2024 |
| CORPORATE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT | Date 29/02/2024 |

Call-In (Key Decisions Only)

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| Date Decision will become effective | |
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

| | |
|--------------------------------|--------------------------|
| Reference | GEE-24-065 |
| Corporate Plan Priority | Meeting Residents' Needs |
| Delegation Title | Purchase 1 x Panel Van |
| Delegated Power Number | 450 – Award a Contract |
| Date of Exercise | 07/03/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

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| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

As part of the fleet replacement programme, Neighbourhoods are undergoing a service redesign and as such now require 1 x core fleet panel van to satisfy the requirements of the boroughwide verge maintenance teams. This will partly displace other existing vehicles within the fleet which will be redistributed to other areas.

This decision seeks approval for the purchase of 1 x Panel to directly displace frontline vehicles.



Decision Considerations:

Contract Procedure Rules

Full details of decision:

Approval is requested to Award a contract to Lookers, Gateshead (Renault), to purchase 1 x Renault Trafic Long Wheel Base High Roof Van. The award is to be made via direct award under the NEPO - Cars, Light and Medium Commercial Vehicles Framework – Lot 2 - Light Commercial Vehicles.

Delegated Power Record

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| <p>Financial detail:</p> <p>Purchase of 1 x Renault Trafic Long Wheel Base High Roof Van @ £24,730.98. Total value of award £24,730.98</p> <p>This will be funded via fleet capital programme C20100 C2000</p> | |
| <p>Delivering Social Value:</p> <p>Social value opportunities are limited due to the nature of the specific direct award.</p> | |
| <p>Reasons for Decision:</p> <p>Following discussions with operational departments to support the service redesign of Neighbourhoods, a change in approach for the verge maintenance teams was established that would remove 6 x Electric Vans from their service to be redistributed to other council areas requiring fleet replacement. In order to progress this purchase in discussion with Procurement a direct award via NEPO - Cars, Light and Medium Commercial Vehicles Framework – Lot 2 - Light commercial Vehicles was decided as best route to market to secure this particular vehicle.</p> | |
| <p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>doing nothing – Not an option as existing vehicles are no longer fit for service needs</p> <p>going to tender – Rejected due to the ability to award via a compliant framework.</p> | |
| <p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p> | |
| Officer Name (Print) | Gareth Healy |
| Officer Signature |  |
| Submission date | 29/2/2024 |
| Procurement Approval |  This request complies with the Council's Contract Procedure Rules |

Delegated Power Record

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|---|--------------------------|
| Reference | GEE-24-065 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Meeting Residents' Needs |
| Delegation Title | Purchase 1 x Panel Van |
| Delegated Power Number | 450 – Award a Contract |
| Date of Exercise | 07/03/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

Signatures

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|---|------------------------|
| CABINET MEMBER FOR HIGHWAYS & TRANSPORT | Date 07/03/2024 |
| CHIEF FINANCE OFFICER | Date 06/03/2024 |
| CHIEF LEGAL OFFICER | Date 01/03/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT | Date 05/03/2024 |

Call-In (Key Decisions Only)

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| Date Decision will become effective | |
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

| | |
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| Reference | GEE-24-068 |
| Corporate Plan Priority | Meeting Residents' Needs |
| Delegation Title | Supply of Wheeled Bins |
| Delegated Power Number | DP450-Award a Contract |
| Date of Exercise | 14/03/2024 |
| Cabinet Member | Cllr Adam Brook |
| Assistant Director | Robert Hoof |

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| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

The Council requires wheeled bins to provide its residents with a means to dispose of their household waste.

In order to meet the demand for wheeled bins in the Borough, approval is requested to direct award a contract to SSI Schaefer Plastics UK Ltd under the ESPO 860 Framework – Refuse & Recycling Products (Including Wheeled Bins), for the provision of 240 litre and 360 litre wheeled bins for 12 months from April 1 2024.

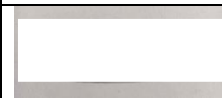

Decision Considerations:

Compliance with the Council's Contract Procedure Rules

Full details of decision:

Approval is requested to award a contract to SSI Schaefer Plastics UK Ltd via the ESPO Framework 860 – Refuse & Recycling Products (Including Wheeled Bins), Lot 1A – Supply of 2 Wheeled Plastic Bins

Delegated Power Record

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| <p>Financial detail:</p> <p>The total contract award value for this requirement is up to £100,000 and will be on a call-off arrangement. Costs are as per the Pricing Schedule on the ESPO 860 Framework.</p> <p>This will be funded from budget code C2000 C20257</p> | |
| <p>Delivering Social Value:</p> <p>The chosen supplier has signed the social value charter.</p> | |
| <p>Reasons for Decision:</p> <p>The current contract is due to expire on 31st March 2024. Direct Award is permitted through the ESPO Framework 860 – Refuse & Recycling Products (Including Wheeled Bins), Lot 1A – Supply of 2 Wheeled Plastic Bins. Costs are taken from the pricing schedule as part of this Framework. The Council needs wheeled bins to allow the residents of the borough to dispose of their waste.</p> | |
| <p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Do Nothing – Rejected, due to need to provide residents with wheeled bins.</p> <p>Carry Out Tender Process – Rejected, due to there being a current requirement for wheeled bins with new stock required and ability to direct award through Framework to pre-assessed supplier.</p> | |
| <p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p> | |
| Officer Name (Print) | Philip Shaw |
| Officer Signature |  |
| Submission date | 27.02.2024 |
| Procurement Approval |  <p>This must be the electronic signature of the Procurement Officer to confirm the decision complies with the Council's Contract Procedure Rules</p> |

Delegated Power Record

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| Reference | GEE-24-068 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Meeting Residents' Needs |
| Delegation Title | Supply of Wheeled Bins |
| Delegated Power Number | DP450- Award a Contract |
| Date of Exercise | 14/03/2024 |
| Cabinet Member | Cllr Adam Brook |
| Assistant Director | Robert Hoof |

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| CA HO  | OR NEIGHBOURHOODS & | Date 14/03/2024 |
| CHIEF FINANCE OFFICER | | Date 14/03/2024 |
| CHIEF LEGAL OFFICER | | Date 07/03/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT  | | Date 08/03/2024 |

Call-In (Key Decisions Only)

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| Date Decision will become effective | |
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

| | |
|--------------------------------|---|
| Reference | GEE-24-073 |
| Corporate Plan Priority | A Strong and Sustainable Council |
| Delegation Title | Loftus Property Flood Resilience Scheme – FPS Environmental property surveys |
| Delegated Power Number | 450 – Award a Contract |
| Date of Exercise | 14/03/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

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| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

The Council successfully gained £375k in external funding as part of the Environment Agencies Medium Term Plan. We have utilised Levy funding available from this funding stream for the delivery of property level resilience project affected by the recent flooding in Loftus. This funding will allow for resilience measure to be implemented to 22 properties in Loftus adjacent to Loftus beck that are affected by internal flooding. These measures will help provide further resilience from flooding should the beck breach its walls. To deliver the required outcome of this project the funding will secure individual property surveys and procure protection measure by the means of flood doors and other ancillary measure to each of the 22 properties identified at risk.

Decision Considerations:

Contract Procedure Rules

Full details of decision:

Delegated Power Record

Approval is requested to direct award a contract via Lot 1 Environmental Agency Property Flood Resilience (PFR) Framework to FPS Environmental, to carry out flood survey works at 22 properties in Loftus, adjacent to Loftus Beck. The contract is scheduled to commence on 18th March 24 and is for a period of 6 months.

Financial detail:

The total contract costs for undertaking the surveys is £27k. External funding has been secured for this works from the Environmental Agency.

10249 / R44000

Flood And Water Management Services - Professional Fees

Delivering Social Value:

The improvement works will help alleviate residential properties flooding and reduce risk of future flooding issues.

Reasons for Decision:

The procurement of these surveys will facilitate the continued delivery of the EA Medium Term Plan and increase protection to the public from flooding to properties.

Details of alternative options considered (if any) and reasons for rejection:

We are utilising the EA PFR framework and the provider for the surveys has been through this process to provide a best value service for these works.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

GEE-23-333 – DP for receiving funding.

Officer Name (Print)

Nigel Hill

Officer Signature



Submission date

11/03/2024





Procurement Approval

This request complies with the Council's Contract Procedure Rules

Delegated Power Record

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|---|---|
| Reference | GEE-24-073 |
| Delegated Power Forward Plan Reference | N/A |
| Corporate Plan Priority | A Strong and Sustainable Council |
| Delegation Title | Loftus Property Flood Resilience Scheme – FPS Environmental property surveys |
| Delegated Power Number | 450 – Award a Contract |
| Date of Exercise | 14/03/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

Signatures

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|--|------------------------|
| CABINET MEMBER FOR HIGHWAYS & TRANSPORT  | Date 14/03/2024 |
| CHIEF FINANCE OFFICER  | Date 14/03/2024 |
| CHIEF LEGAL OFFICER  | Date 13/03/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT  | Date 13/03/2024 |

Call-In (Key Decisions Only)

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| Date Decision will become effective | |
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

| | |
|--------------------------------|--|
| Reference | GEE-24-079 |
| Corporate Plan Priority | A Strong and Sustainable Council |
| Delegation Title | Electrical supply for CCTV equipment on cycle route |
| Delegated Power Number | 453 - In accordance with the Council's Contract Procedure Rules 9.17: I. Power to vary the terms of an existing contract, where there is provision within the contract to do so |
| Date of Exercise | 21/03/2024 |
| Cabinet Member | ClIr Carl Quartermain |
| Assistant Director | Robert Hoof |

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| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

The Council has undertaken an improvement of a section of The Black Path/The Lines from Harcourt Road South Bank in the north to Ormesby High Street in the south. This work has upgraded this active travel route to LTN1/20 standards as now required by Government using 100% funding from a Department for Transport grant administered by the charity, Sustrans.

The work so far has encompassed the provision of a sealed surface, embedded solar eye lighting, vegetation clearance and replacement of existing restrictor barriers with LTN1/20 compliant chicanes. This latter is essential so that the route can be used by all residents including those using wheelchairs, recumbent bicycles or pushing buggies.

Despite the support for the new look route, concern remains about the level of anti-social behaviour using scrambler motorbikes and quads. This activity is now more visible due to the greater public presence along the route. As part of a wider package of actions it is proposed to fit CCTV along the

Delegated Power Record

section of upgraded route to help mitigate the issue. This equipment needs to be supplied and fitted within the grant term ending this summer. The purchase of the CCTV cameras was authorised in decision GEE-24-064 and this form relates to the electrical supply including masts.

The work will be carried out by the Council's Street lighting contractor, Equans.

Decision Considerations:

The need to locate the CCTV masts in locations with access to a power supply and ease of maintenance access.

The works are to be completed under the existing Street Lighting PFI arrangement, by the incumbent provider, Equans.

Full details of decision:

Approval is requested to vary the terms of the existing Street Lighting PFI Contract, to allow for the procurement and installation of electrical supply and associated infrastructure to six CCTV sites valued at £58,814.80 by September 2024.

Financial detail:

The budget quotes for the six sites is £58,814.80 for the electrical supply including masts and other equipment. This budget will be funded completely by the Sustrans grant used for the improvement works carried out to date.

C20410 DfT Sustrans NCN 1 Eston to South Bank.

Delivering Social Value:

Provision of CCTV coverage will provide greater security and confidence to residents wishing to use this off-road route.

Reasons for Decision:

To vary the terms of the existing Street Lighting PFI arrangement to allow the Contractor to purchase and fit the electrical supply equipment including masts required for the CCTV cameras within the period of the grant.

Details of alternative options considered (if any) and reasons for rejection:

Not fitting CCTV was considered but rejected due to the concerns over ongoing anti-social behaviour.


Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Delegated Power Record

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| Background Papers: State where any additional papers may be held, any background information (if applicable) | |
| Officer Name (Print) | Simon Houldsworth |
| Officer Signature | |
| Submission date | 18/03/24 |
| Procurement Approval |  This request complies with the Council's Contract Procedure Rules |

Delegated Power Record

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|---|---|
| Reference | GEE-24-079 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | A Strong and Sustainable Council |
| Delegation Title | Electrical supply for CCTV equipment on cycle route |
| Delegated Power Number | 453 - In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so |
| Date of Exercise | 21/03/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

Signatures

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|---|------------------------|
| CABINET MEMBER FOR HIGHWAYS & TRANSPORT | Date 21/03/2024 |
| CHIEF FINANCE OFFICER | Date 20/03/2024 |
| CHIEF LEGAL OFFICER | Date 20/03/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT | Date 20/03/2024 |

Call-In (Key Decisions Only)

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| Date Decision will become effective | |
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Delegated Power Record

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

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|--------------------------------|---|
| Reference | GEE-24-083 |
| Corporate Plan Priority | Clean and Tidy |
| Delegation Title | Purchase of 1 x ATV quad bike mounted weed sprayer |
| Delegated Power Number | 450 – Award a Contract |
| Date of Exercise | 21/03/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

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| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

As part of the fleet replacement programme, we currently have a Quad Bike which is reaching end of life and requiring a replacement.

This decision seeks approval for the purchase of 1 x Quad bike mounted weed sprayer.


Decision Considerations:

Contract Procedure Rules

Full details of decision:

Award a contract to Vale Engineering (York) Limited, to purchase 1 x PKL450 ATV Quad Bike mounted weed sprayer. The award is to be made on a direct award basis via the NEPO214

Delegated Power Record

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| <p>Grounds Maintenance Equipment and Plant Framework, Lot 1 – Purchase of Grounds Maintenance Equipment.</p> | |
| <p>Financial detail: Purchase of 1 x ATV Quad bike mounted Weed Sprayer PKL450 @ £11950+VAT. This will be funded via fleet capital programme C20100 C2000.</p> | |
| <p>Delivering Social Value: Social value opportunities are limited due to the nature of the specific direct award.</p> | |
| <p>Reasons for Decision: Existing unit is reaching end of life so a replacement is required. Due to the specialist nature of the machine, this is awarded under NEPO214 Grounds Maintenance Equipment and Plant Framework, Lot 1 – Purchase of Grounds Maintenance Equipment as a direct award.</p> | |
| <p>Details of alternative options considered (if any) and reasons for rejection: Do nothing- not an option as outgoing vehicle is beyond economical repair.</p> | |
| <p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> | |
| <p>Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Background Papers: State where any additional papers may be held, any background information (if applicable)</p> | |
| <p>Officer Name (Print)</p> | <p>Gareth Healy</p> |
| <p>Officer Signature</p> |  |
| <p>Submission date</p> | <p>20/3/2024</p> |
| <p>Procurement Approval</p> | <p>This request complies with the Council’s Contract Procedure Rules</p> |

Delegated Power Record

| | |
|---|---|
| Reference | GEE-24-083 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Clean and Tidy |
| Delegation Title | Purchase of 1 x ATV quad bike mounted weed sprayer |
| Delegated Power Number | 450 – Award a Contract |
| Date of Exercise | 21/03/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

Signatures

| | |
|---|------------------------|
| CABINET MEMBER FOR HIGHWAYS & TRANSPORT | Date 21/03/2024 |
| CHIEF FINANCE OFFICER | Date 20/03/2024 |
| CHIEF LEGAL OFFICER | Date 21/03/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT | Date 20/03/2024 |

Call-In (Key Decisions Only)

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| Date Decision will become effective | |
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

| | |
|--------------------------------|----------------------------------|
| Reference | GEE-24-087 |
| Corporate Plan Priority | Meeting Residents' Needs |
| Delegation Title | Purchase 1 x Crew Cab Tipper Van |
| Delegated Power Number | 450 – Award a Contract |
| Date of Exercise | 26/03/2024 |
| Cabinet Member | CIlr Carl Quartermain |
| Assistant Director | Robert Hoof |

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| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

As part of the fleet replacement programme, Neighbourhoods are undergoing a service redesign and as such now require 1 x core fleet Crew Cab Tipper Van to satisfy the requirements of the boroughwide find and fix teams. This will partly displace other existing vehicles within the fleet which will be redistributed to other areas.

This decision seeks approval for the purchase of 1 x Crew Cab Tipper Van to directly displace frontline vehicles.



Decision Considerations:

Contract Procedure Rules

Full details of decision:

Approval is requested to Award a contract to Lookers, Gateshead (Renault), to purchase 1 x Renault Master Long Wheel Base RWD LL35 Energy Double Cab Tipper Van. The award is to be made via direct award under the NEPO - Cars, Light and Medium Commercial Vehicles Framework – Lot 2 - Light Commercial Vehicles.

Delegated Power Record

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| <p>Financial detail:</p> <p>Purchase of 1 x Renault Master Long Wheel Base RWD LL35 Energy Double Cab Tipper Van @ £39,902.18. Total value of award £39,902.18</p> <p>This will be funded via fleet capital programme C20100 C2000</p> | |
| <p>Delivering Social Value:</p> <p>Social value opportunities are limited due to the nature of the specific direct award.</p> | |
| <p>Reasons for Decision:</p> <p>Following discussions with operational departments to support the service redesign of Neighbourhoods, a change in approach for the Find and Fix teams was established that would remove 6 x Electric Vans from their service to be redistributed to other council areas requiring fleet replacement. In order to progress this purchase in discussion with Procurement a direct award via NEPO - Cars, Light and Medium Commercial Vehicles Framework – Lot 2 - Light Commercial Vehicles. was decided as best route to market to secure this particular vehicle.</p> | |
| <p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>1 – doing nothing – Not an option as existing vehicles are no longer fit for service needs</p> <p>3 – going to tender – Rejected due to the ability to direct award via a compliant framework.</p> | |
| <p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p> | |
| Officer Name (Print) | Gareth Healy |
| Officer Signature |  |
| Submission date | 20/3/2024 |
| Procurement Approval |  This request complies with the Council's Contract Procedure Rules |

Delegated Power Record

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|---|----------------------------------|
| Reference | GEE-24-087 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Meeting Residents' Needs |
| Delegation Title | Purchase 1 x Crew Cab Tipper Van |
| Delegated Power Number | 450 – Award a Contract |
| Date of Exercise | 26/03/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

Signatures

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|---|------------------------|
| CABINET MEMBER FOR HIGHWAYS & TRANSPORT | Date 26/03/2024 |
| CHIEF FINANCE OFFICER | Date 21/03/2024 |
| CHIEF LEGAL OFFICER | Date 21/03/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT | Date 21/03/2024 |

Call-In (Key Decisions Only)

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| Date Decision will become effective | |
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

| | |
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| Reference | GEE-24-088 |
| Corporate Plan Priority | Clean and Tidy |
| Delegation Title | Carpet and Mattress Recycling |
| Delegated Power Number | 455 – Exemption to Contract Procedure Rules on the grounds of nature of the market |
| Date of Exercise | 22/03/2024 |
| Cabinet Member | ClIr Adam Brook |
| Assistant Director | Robert Hoof |

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| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |


Background to decision:

Carpets & Mattresses have historically not been recycled because of no available outlets to recycle them. The recycling of carpets and mattresses, in order to avoid the landfilling of mattresses and the incineration of carpets, removes over 500 tonnes from our recycling volumes. Continuance of recycling assists the councils recycling rate by 0.8%. Mattresses are not accepted for incineration so would therefore have to be landfilled at a much higher cost.

Decision Considerations:

The Council has ambitious improvements in recycling targets that it is required to meet. In addition, there is a net carbon reduction by recycling materials rather than sending them for treatment through an energy recovery process or landfill, although some of this benefit is offset through the increased haulage distance for the materials to be recycled. There are very few recyclers who can offer this service and Allensway is the closest to our area and offers the ability to recycle both mattresses and carpets. The cost impact of haulage to other more distant recyclers.

Delegated Power Record

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| Supplier checks have been undertaken through compliance packs showing all Health & Safety, Insurance, and Social Value is adhered to. | | | |
| <p>Full details of decision:</p> <p>Approval is requested to award a contract to Allensway Recycling Ltd to recycle carpets and mattresses from 1st April 2024 – 31st March 2025.</p> | | | |
| <p>Financial detail:</p> <p>The current gate fee is £150/t, based on 540 tonnes the estimated annual gate fee would be approximately £81,000.</p> <p>Budget Code: 10908 R2705 B0452</p> | | | |
| <p>Delivering Social Value:</p> <p>This arrangement will allow for carpets and mattresses, that would previously have been treated through an energy recovery process or landfilled, to be recycled.</p> <p>The supplier has signed up to the Council’s Social Value Charter.</p> | | | |
| <p>Reasons for Decision:</p> <p>To help maintain and increase the level of recycling undertaken by the council in a limited supply market.</p> | | | |
| <p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>There are no other alternative suppliers to recycle these materials that have been identified (within the entire region) to date.</p> <p>If this option to recycle these materials is not approved, then the materials will need to either be treated through an energy recovery process or landfill, which is lower in the waste hierarchy and produces a larger carbon impact than had the materials been recycled.</p> | | | |
| <p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> | | | |
| <p>Details of any dispensation granted in respect of any conflict of interest:</p> | | | |
| <p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p> | | | |
| Officer Name (Print) | Daniel Powell | | |
| Officer Signature |  | | |
| Submission date | 19/03/2024 | | |
| Procurement Approval | <table border="1"> <tr> <td></td> <td>This request complies with the Council’s Contract Procedure Rules</td> </tr> </table> | | This request complies with the Council’s Contract Procedure Rules |
| | This request complies with the Council’s Contract Procedure Rules | | |

Delegated Power Record

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| Reference | GEE-24-088 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Clean and Tidy |
| Delegation Title | Carpet and Mattress Recycling |
| Delegated Power Number | 455 – Exemption to Contract Procedure Rules on the grounds of nature of the market |
| Date of Exercise | 22/03/2024 |
| Cabinet Member | ClIr Adam Brook |
| Assistant Director | Robert Hoof |

Signatures

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|--|------------------------|
| CABINET MEMBER FOR NEIGHBOURHOODS & HOUSING  | Date 22/03/2024 |
| CHIEF FINANCE OFFICER | Date 21/03/2024 |
| CHIEF LEGAL OFFICER | Date 21/03/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT | Date 21/03/2024 |

Call-In (Key Decisions Only)

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| Date Decision will become effective | |
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

| | |
|--------------------------------|---|
| Reference | GEE-24-095 |
| Corporate Plan Priority | Clean and Tidy |
| Delegation Title | Purchase 1 x Platform Access Vehicle (MEWP) |
| Delegated Power Number | DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable |
| Date of Exercise | 04/04/2024 |
| Cabinet Member | CIlr Carl Quartermain |
| Assistant Director | Robert Hoof |

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| Type of Decision (Key/Executive/Non-Executive) | Executive (Non-Key) |
| FOR KEY DECISIONS ONLY | |
| Delegated Power Forward Plan Ref | N/A |
| Date Decision Published in Forward Plan | |
| Urgency (For Key Decisions not included in Forward Plan only) | Not Applicable |

Background to decision:

As part of the newly formed Arborist Team, some capital funding has been allocated for equipment to deliver services. In conjunction with the Arborist Team Manager, a specialist platform access tower has been sourced.

This decision seeks approval for the purchase of 1 x Teupen Platform Access vehicle.

Decision Considerations:

Delegated Power Record

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| Contract procedure rules. | |
| <p>Full details of decision:</p> <p>Award a contract to Alfa Access Services Ltd for the purchase of 1 x Teupen LEO23GT access platform including Trailer.</p> | |
| <p>Financial detail:</p> <p>Purchase of 1 x Teupen LEO23GT access platform including Trailer @ £108,539.32</p> <p>This will be funded via Arborist Team Capital Allocation from C20461</p> | |
| <p>Delivering Social Value:</p> <p>Due to the one of purchase nature of this requirement, the social value deliverables available are minimal.</p> | |
| <p>Reasons for Decision:</p> <p>As part of the newly formed Arborist Team, some capital funding has been allocated for equipment to deliver services. In conjunction with the Arborist Team Manager, a specialist platform access tower has been sourced via the UK dealer of this particular piece of equipment. Due to the specialist nature of the equipment and limited UK suppliers, the decision is sought as an exemption due to the nature of the market</p> | |
| <p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Do nothing – not an option as service does not have any existing equipment.</p> <p>Carry out tender – Rejected due to Alfa Access being the only UK Supplier of this equipment.</p> | |
| <p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> | |
| <p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p> | |
| <p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p> | |
| Officer Name (Print) | Gareth Healy |
| Officer Signature | |
| Submission date | 27/03/2024 |
| Procurement Approval | This request complies with the Council's Contract Procedure Rules |

Delegated Power Record

| | |
|---|--|
| Reference | GEE-24-095 |
| Delegated Power Forward Plan Reference | |
| Corporate Plan Priority | Clean and Tidy |
| Delegation Title | Purchase 1 x Platform Access Vehicle (MEWP) |
| Delegated Power Number | DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable |
| Date of Exercise | 04/04/2024 |
| Cabinet Member | Cllr Carl Quartermain |
| Assistant Director | Robert Hoof |

Signatures

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|---|------------------------|
| CABINET MEMBER FOR HIGHWAYS & TRANSPORT | Date 04/04/2024 |
| CHIEF FINANCE OFFICER | Date 03/04/2024 |
| CHIEF LEGAL OFFICER | Date 28/03/2024 |
| EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT | Date 03/04/2024 |

Call-In (Key Decisions Only)

Delegated Power Record

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| Date Decision will become effective | |
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